



ATTN: Weston Commercial Center Studio Office Tenants

Premises  
Address: 2700 - 2900 Glades Circle, Weston, FL 33327

RE: **Specifications for Signage**  
**INTERIOR HALLWAY PLAQUES**

Dear Tenant:

The following sign specifications are the standard for **Weston Commercial Center**. These specifications are set forth to provide a high quality professional image and to maintain the esthetic compatibility of all signage within the complex.

**LANDLORD'S WRITTEN APPROVAL OF TENANT'S SIGN DESIGN IS MANDATORY.** All signs will be designed, fabricated and installed at tenant's expense. All signs must be removed at tenant's expense at termination of office lease.

**Sign Specifications (located on side of door)**

- 2700 – Color: Green wall plate – with Beige background (to match existing number signage)
- 2800 – Color: Burgundy wall plate-with Gold background (to match existing number signage)
- 2900 - Color: Blue wall plate-with Gold background (to match existing number signage)  
Engraved Gold lettering
- Logo Max: 1 ½ x 1 ½
- Name of company on the top with a line underneath
- Maximum of Three (3) lines of text permitted
- Maximum signage allowance: 12” Long x 6” High Engraved
- Signage is limited to one panel
- No signage permitted on entry doors
- No telephone numbers to be written on plaques
- Signage to be Installed by signage company

If you have any questions, please feel free to contact me directly.

Sincerely,  
Loren Jo Van de Grift  
Property Management

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